



FISCAL YEAR 2020

# HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

Public Act 100-0140





## ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing [BEP.CMS@illinois.gov](mailto:BEP.CMS@illinois.gov) ATTN: Patricia Boscan.

Institution Name: Bradley University  
Institution Address: 1501 W Bradley Avenue  
City: Peoria State: IL Zip: 61625

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Diane Smith  
Address: 1501 W Bradley Ave  
City: Peoria State: IL Zip: 61625  
Phone Number: (309)677-3229 Email: dms@bradley.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- |                  |                |
|------------------|----------------|
| 1. <u>WBE</u>    | 2. <u>WMBE</u> |
| 3. <u>MBE</u>    | 4. <u>VOSB</u> |
| 5. <u>SDVOSB</u> | 6. <u>SWS</u>  |
| 7. <u>PBE</u>    | 8. _____       |
| 9. _____         | 10. _____      |

This report covers (please select): ☒ fiscal year ☐ calendar year 2020.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$28,423,437 (for contractual obligations)

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
<b>Total Spend with M/W/VBEs:</b>		0	0	\$ 642,345.13	2.26
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
<b>Code/Description 1:</b>	Personnel Services	0	0	\$ 314,536.61	1.11
<b>Code/Description 2:</b>	Janitorial Services	0	0	\$ 83,227.24	.29
<b>Code/Description 3:</b>	Copier Equip & Serv	0	0	\$ 70,630.87	.25
<b>Code/Description 4:</b>	Advertising Services	0	0	\$ 57,250.00	.20
<b>Code/Description 5:</b>	Food Service Equip	0	0	\$ 54,777.09	.19
<b>Please report actual spend for Fiscal Year 2020</b>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

While Bradley University has not established monetary goals, we remain committed to creating an inclusive environment on campus and will continue to search for and utilize women-owned, minority-owned, and veteran-owned (WMV-owned) businesses through our bid processes. The University tracks the diversity certifications of our current suppliers and will include a link to WMV-owned businesses registered with the Business Enterprise Program (BEP) and Veteran Business Program (VBP) on our bid policy website. Staff are encouraged to include WMV-owned businesses in the University's bidding process when services align with the University's needs.

The University will also make positive efforts when expending Federal funds to use small businesses, minority-owned firms and women's business enterprises whenever possible in accordance with Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR-200).



## ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing [BEP.CMS@illinois.gov](mailto:BEP.CMS@illinois.gov) ATTN: Harry Reinhard.

Institution Name: Chamberlain University  
Institution Address: 1221 N Swift Road  
City: Addison State: IL Zip: 60101

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Grace Vasquez  
Address: 500 W Monroe, Suite 28  
City: Chicago State: IL Zip: 60661  
Phone Number: 630-487-4447 Email: graciela.vasquez@adtalem.com

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- |   |  |
|---|--|
| 1. <u>SAM - System for Award Management</u> | 2. <u>State of Illinois</u>                      |
| 3. <u>State of New York</u>                 | 4. <u>State of Florida</u>                       |
| 5. <u>State of California</u>               | 6. <u>California Public Utilities Commission</u> |
| 7. <u>WBENC</u>                             | 8. <u>MBE</u>                                    |
| 9. _____                                    | 10. _____  |

This report covers (please select): ☒ fiscal year ☐ calendar year 2020.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$125,618,679 - Addressable spend

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs. <b>Total Spend with M/W/VBEs:</b>					
		\$8,793,308		See Attached	
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
<b>Code/Description 1:</b>	See Attached	See Attached		See Attached	
<b>Code/Description 2:</b>	See Attached	See Attached		See Attached	
<b>Code/Description 3:</b>	See Attached	See Attached		See Attached	
<b>Code/Description 4:</b>	See Attached	See Attached		See Attached	
<b>Code/Description 5:</b>	See Attached	See Attached		See Attached	
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

## Chamberlain University Supplier Diversity Reporting for FY20

Chamberlain University consists of 22 campuses in 15 states, has a growing online presence, and is a wholly-owned subsidiary of Adtalem Global Education (Adtalem).

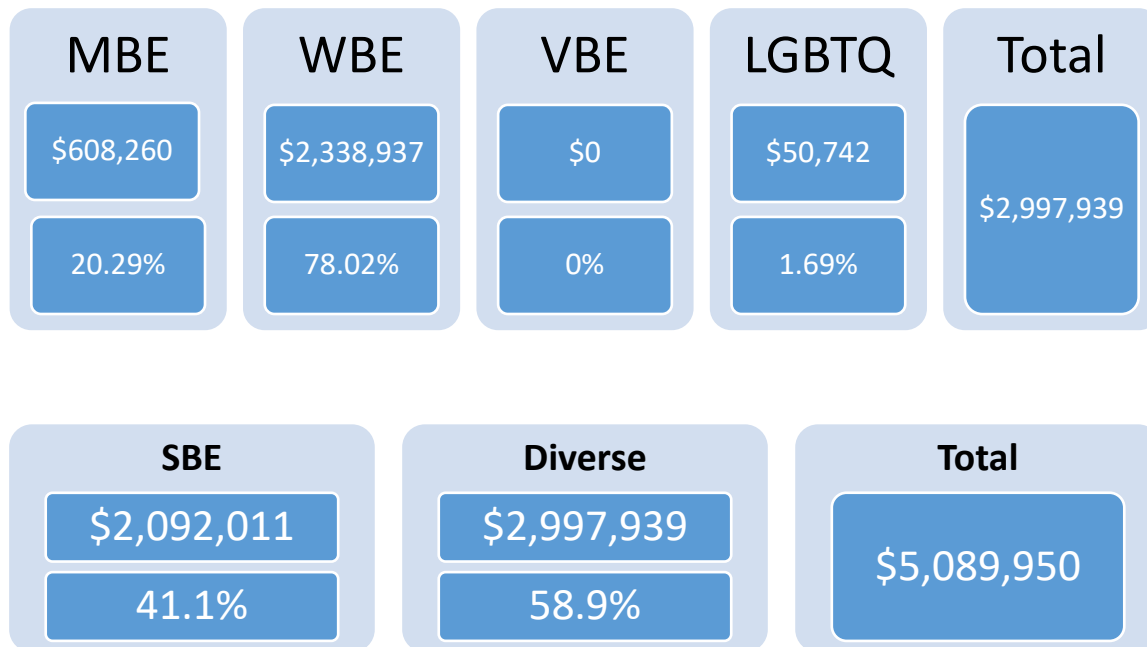
Adtalem is proud to serve a culturally and ethnically diverse student population and our commitment to diversity extends to our supply chain. To this end, Adtalem creates an equal opportunity for all suppliers to participate in the procurement process and is committed to diversity and nondiscrimination in its business operations.

Adtalem's annual goal was 7% of addressable spend in 2020. This includes Tier II Direct Diversity Spend and Small Business. Although this is a combined goal for Adtalem and its subsidiaries, the below charts detail the spend which is attributable solely to all Chamberlain University locations. The data below shows solely Tier I information as our Tier II data cannot be separated by institution.

### DIVERSE SPEND DETAILS

#### CHAMBERLAIN UNIVERSITY

*Fiscal Year 2020*

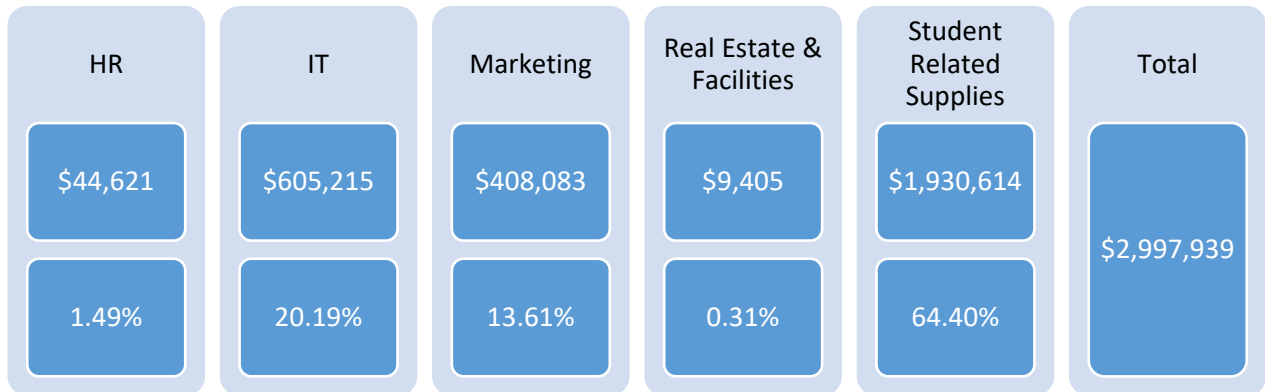




## CATEGORY BREAKDOWN

CHAMBERLAIN UNIVERSITY – all locations

*Fiscal Year 2020*



## ILLINOIS VS NON-ILLINOIS DIVERSE SPEND

CHAMBERLAIN UNIVERSITY – all locations

Illinois Suppliers	Non-Illinois Suppliers	Total
• \$476,125	• \$2,521,814	• \$2,997,939

### EXCLUSIONS

Payments made for the goods and services listed below are non-addressable and considered Exclusions.

- Employee expenses (salary, benefits, expense reimbursements, etc.)
- Adtalem (parent company) expenses (legal, accounting etc.)
- Student Refunds
- Utility services
- Charities

## **DIVERSITY SPEND INCREASE TACTICS**

- **Executive Communication Plan** – Share Adtalem’s Supplier Diversity goals with all Adtalem colleagues to set forth our expectations and minimum standards for all suppliers and to encourage their selection of Diverse Suppliers.
- **Encourage use of Diverse Suppliers in RFPs** – Provide sourcing information to teams conducting an RFP so that at least one diverse supplier is included for bidding purposes.
- **Tier II** – Build a robust reporting structure for Tier I suppliers to report Tier II Diverse spend. Work with Adtalem suppliers to have spend broken down by institution.
- **Join a diversity organization.**

**For more information on Adtalem’s Supplier Diversity Program please see the following:**

- <https://www.adtalem.com/sustainability>
- [https://www.adtalem.com/sites/g/files/krcnkv321/files/migrations/media/Adtalem\\_Supplier\\_Diversity\\_Policy.pdf](https://www.adtalem.com/sites/g/files/krcnkv321/files/migrations/media/Adtalem_Supplier_Diversity_Policy.pdf)



## ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing [BEP.CMS@illinois.gov](mailto:BEP.CMS@illinois.gov) ATTN: Patricia Boscan.

Institution Name: DePaul University  
Institution Address: 1 E. Jackson Blvd.  
City: Chicago State: IL Zip: 60604

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Kevin Achettu, Procurement Operating  
Address: 55 E. Jackson Blvd.  
City: Chicago State: IL Zip: 60604  
Phone Number: 3123625515 Email: kachettu@depaul.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- |  |   |
|--|---|
| 1. <u>Chicago Minority Supplier Development Council</u>      | 2. <u>State of Illinois Department of Central Management Services</u> |
| 3. <u>National Minority Supplier Development Council</u>     | 4. <u>State of Illinois Department of Transportation</u>              |
| 5. <u>Women's Business Development Center</u>                | 6. <u>U.S. Small Business Administration</u>                          |
| 7. <u>City of Chicago Department of Procurement Services</u> | 8. <u>Cook County Office of Contract Compliance</u>                   |
| 9. _____   | 10. _____   |

This report covers (please select): ☒ fiscal year ☐ calendar year 2020.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$160,621,879



Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
<b>Total Spend with M/W/VBEs:</b>		N/A	N/A	\$7,472,038	4.65%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
<b>Code/Description 1:</b>	Physical Plant	N/A	N/A	\$3,109,388	11.8%
<b>Code/Description 2:</b>	Professional Services	N/A	N/A	\$2,586,331	23.1%
<b>Code/Description 3:</b>	Library Materials & Software	N/A	N/A	\$836,603	14.3%
<b>Code/Description 4:</b>	Entertainment	N/A	N/A	\$321,795	7.3%
<b>Code/Description 5:</b>	Repairs & Remodeling	N/A	N/A	207,567	38.9%
<b>Please report actual spend for Fiscal Year 2020</b>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.



November 4, 2020

Illinois Department of Central Management Services  
Business Enterprise Program  
Submitted in PDF form via e-mail to [BEP.CMS@Illinois.gov](mailto:BEP.CMS@Illinois.gov)

Pursuant to Public Act 100-1040, please find a report from DePaul University on its voluntary supplier diversity results for fiscal year 2020.

The total budgeted expenditures for the period is \$160,621,879. For purposes of clarity, this figure excludes FY20 expenditures on salaries, benefits, interest expense and bank fees, depreciation, bad debt expense, taxes and financial aid.

Below is an excerpt from DePaul University's purchasing policy that explains the results of this report as well as the tactics to be employed to achieve a diverse array of vendors:

The university's economic reach has the potential to add to the viability and sustainability for diverse business owners and companies that work and conduct business in the Chicagoland area and across the state. The university's Catholic, Vincentian and urban mission calls us to foster the economic growth in the urban communities of which we are an integral member. Toward this aim, the university is committed to the use of its purchasing power to enhance employment and business opportunities for MWO businesses.

DePaul University will ensure the bidding process is competitive and inclusive, so as to provide opportunities for minority-owned, women-owned, small, disadvantaged, and veteran (and service-disabled veteran)-owned businesses to compete for the university's business.

DePaul University looks forward to working with your office to advance our shared goals. Please feel free to contact me if I may provide additional information.

Sincerely,

Peter Coffey  
Associate Vice President for Community & Government Relations



## ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

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Institution Name: DeVry University, Inc.  
Institution Address: 1200 E. Diehl Rd.  
City: Naperville State: IL Zip: 60563

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Loveeta Baggett  
Address: 1200 E. Diehl Rd.  
City: Naperville State: IL Zip: 60563  
Phone Number: 630-505-7346 Email: loveeta.baggett@devry.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- |   |  |
|---|--|
| 1. <u>Minority Business Enterprise (MBE)</u>  | 2. <u>National Minority Supplier Development Council (NMSDC)</u> |
| 3. <u>Women Business Enterprise (WBE)</u>     | 4. <u>Women/Minority Business Enterprise (WMBE)</u>              |
| 5. <u>Veteran Owned Small Business (VOSB)</u> | 6. <u>Service Disabled Veteran Owned Small Business (SDVOSB)</u> |
| 7. _____                                      | 8. _____   |
| 9. _____                                      | 10. _____  |

This report covers (please select): ☒ fiscal year ☐ calendar year 2020.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: TBD (excludes salaries, taxes, interest, and depreciation)



Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
<b>Total Spend with M/W/VBEs:</b>		N/A	N/A	\$222,096.48	
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
<b>Code/Description 1:</b>	Computer System	N/A	N/A	\$220,052.35	
<b>Code/Description 2:</b>	Marketing Consulting Services	N/A	N/A	\$2,044.13	
<b>Code/Description 3:</b>					
<b>Code/Description 4:</b>					
<b>Code/Description 5:</b>					
<b><i>Please report actual spend for Fiscal Year 2020</i></b>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

## DeVry University Supplier Diversity Program

DeVry University is proud to serve a culturally and ethnically diverse student population. We are committed to diversity among the suppliers we choose to provide products and services to our students and to our organization.

In 2018 DeVry University established a Supplier Diversity Program in order to increase opportunities for diverse vendors. DeVry University accepts and recognizes women – owned, minority – owned, and veteran – owned vendors.

In effort to grow our Supplier Diversity Program, we have implemented the following during 2020:

1. Collected information from current vendors regarding their supplier diversity programs.
2. Included a form requesting information on diversity certification in all RFP's/RFI's.
3. Communicated with other universities to share best practices for supplier diversity programs.
4. Identified resources to assist with locating diverse vendors.

DeVry University also established a Diversity & Inclusion Council to cultivate a diverse and inclusive community where students, faculty, colleagues, and alumni grow together through an open environment of sharing experiences, ideas and creativity. The Council will provide guidance and support for the Supplier Diversity Program as it continues to expand.

## ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing [BEP.CMS@illinois.gov](mailto:BEP.CMS@illinois.gov) ATTN: Harry Reinhard.

Institution Name: Illinois Institute of Technology  
Institution Address: 10 W. 35th Street  
City: Chicago State: IL Zip: 60616

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Snow Rutkowske, Director, Procurement Services  
Address: 10 W. 35th Street, 13th Floor  
City: Chicago State: IL Zip: 60616  
Phone Number: 312.567.3677 Email: srutkowske@iit.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- |   |  |
|---|--|
| 1. <u>Illinois Tech recognize all certifications including:</u> | 2. <u>All City of Chicago Certifications</u> |
| 3. <u>All State of IL Certifications</u>                        | 4. <u>All Cook County Certifications</u>     |
| 5. _____  | 6. _____                                     |
| 7. _____  | 8. _____                                     |
| 9. _____  | 10. _____                                    |

This report covers (please select): ☒ fiscal year ☐ calendar year **2020 actuals and 2021 goals.**

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$248,504,000 in total FY20 budget (\$100,000,000 in total non-personnel and capital expenditure). FY20 audited actual total expenditure is \$257,908,000 (\$109,812,000 in total non-personnel and capital expenditure). Total FY21 budget is forecasted to be \$240,997,000 (\$107,309,000 in total non-personnel and capital expenditure).



Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal for FY20		Actual for FY20	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
<b>Total Spend with M/W/VBEs:</b>		\$9,000,000	4% of FY20 Budget	\$6,278,000	2.4% of FY20 Total
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
<b>Code/Description 1:</b>	Capital Projects	\$6,250,000	2.6%	\$4,686,000	1.8%
<b>Code/Description 2:</b>	MRO Services	\$1,500,000	0.6%	\$616,400	0.2%
<b>Code/Description 3:</b>	Catering	\$700,000	0.3%	\$545,000	0.2%
<b>Code/Description 4:</b>	IT Services/Products	\$300,000	0.1%	\$262,400	0.1%
<b>Code/Description 5:</b>	Print/Promo Products	\$250,000	0.1%	\$168,200	0.1%
<p><b>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</b></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

As indicated above Illinois Institute of Technology set a goal for FY 2020 of \$9,000,000. We were making progress towards meeting this goal when our operations and expenditures needed to be adjusted in response to the COVID-19 pandemic and resulting government directives. As part of its response, a number of the university's anticipated projects were cut back and several spending categories were eliminated, which impacted the university's progress towards fulfilling its stated goal. We were also unable to host the diverse/disadvantaged supplier fair initially targeted for March / April 2020 due to the city-wide stay-at-home mandate. As a result, our total spend with diverse vendors for FY20 of \$6,278,000 fell short of our target of \$9,000,000 by \$2,722,000 or approximately 30% in the five identified categories.

Despite these challenges the university made progress in driving more spend to diverse vendors in our communities, including awarding the university-wide preferred shredding contract to R4, a local and WBE company, and have over 150 diverse and disadvantaged active suppliers in our vendor base from whom campus end users can purchase through our eProcurement solution, Buy It eMarketplace. In addition to the diverse spend in the five identified categories, we also spent an estimated \$485,400

*Total Diverse Spend as % of Non-Personnel and Capital FY20 Spend*

Description	Actual for FY2020	
	\$ of Spend Base	% of Total
Total Spend with M/W/VBEs:	\$6,763,400	6.2%
<i>Breakdown by Top 5 Spend Categories</i>		
Code / Description 1: Capital Projects	\$4,686,000	4.3%
Code / Description 2: MRO Services	\$616,400	0.6%
Code / Description 3: Catering	\$545,000	0.5%
Code / Description 4: IT Services/ Products	\$262,400	0.2%
Code / Description 5: Print / Promo Products	\$168,200	0.1%
All Other Categories	\$485,400	0.2%

with diverse and disadvantaged vendors in other categories, including for example professional services, scientific supplies, furniture, and MRO products, for a total diverse spend of \$6,763,400 which

accounts for 6.2% of our FY20 non-personnel and capital spend of \$109,812,000.

We anticipate the current Covid-19 pandemic will continue to impact our operations in FY21 (June 1, 2020 through May 31, 2021) with further pressure to reduce overall spending. However, we will continue to identify opportunities and encourage applicable spend through diverse/disadvantaged suppliers with the aim of achieving an adjusted total spend goal of \$5M in FY21 for the five categories identified in the table below.

		Goal for FY21		Actual for FY21	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
<b>Total Spend with M/W/VBEs:</b>		\$5,000,000	2.1% of FY21 Budget		
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
<b>Code/Description 1:</b>	Capital Projects	\$3,800,000	1.9%		
<b>Code/Description 2:</b>	MRO Services	\$400,000	0.2%		
<b>Code/Description 3:</b>	Catering	\$400,000	0.2%		
<b>Code/Description 4:</b>	IT Services/Products	\$250,000	0.1%		
<b>Code/Description 5:</b>	Professional Services	\$150,000	0.1%		
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Illinois Tech recognizes and accepts all City of Chicago, Cook County, and State of Illinois supplier certifications for minority-owned, women-owned, and veteran-owned businesses. We also encourage doing business with HUBZone certified vendors within the Illinois Tech surrounding communities, disabled-owned businesses, and LGBTQ-owned businesses. We will continue to encourage direct spend with diverse vendors as well as tier II spend and/or partnership through our preferred suppliers and hope to be able to host a diverse/disadvantaged supplier fair in the summer of 2021.



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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing [BEP.CMS@illinois.gov](mailto:BEP.CMS@illinois.gov) ATTN: Patricia Boscan.

Institution Name: Millikin University  
Institution Address: 1184 West Main Street  
City: Decatur State: IL Zip: 62522

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Ruby James, Vice President, Finance and Business Affairs  
Address: 1184 West Main Street  
City: Decatur State: IL Zip: 62522  
Phone Number: 217-424-5071 Email: rubyjames@millikin.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- |  |  |
|--|--|
| 1. <u>Dunker Electric Supply, Inc.</u>                 | 2. <u>Resource One of Illinois Ltd.</u>          |
| 3. <u>Watts Copy Systems Inc.</u>                      | 4. <u>Kurent Safety, Inc.</u>                    |
| 5. <u>Midwest Mailing &amp; Shipping Systems, Inc.</u> | 6. <u>DLS Investments, Inc. dba Decatur Bolt</u> |
| 7. _____   | 8. _____   |
| 9. _____   | 10. _____  |

This report covers (please select): ☒ fiscal year ☐ calendar year 2020.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$21,723,000 non-compensation expense

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
<b>Total Spend with M/W/VBEs:</b>		\$303,600	.014	\$311,815	.014
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
<b>Code/Description 1:</b>	42500	\$230,000	.011	\$236,802	.011
<b>Code/Description 2:</b>	60000	\$70,000	.003	\$71,396	.003
<b>Code/Description 3:</b>	42066	\$2,000	.0001	\$1,969	.0001
<b>Code/Description 4:</b>	20142	\$1,500	.0001	\$1,579	.0001
<b>Code/Description 5:</b>	28000	\$100	.000003	\$69	.000003
<b><i>Please report actual spend for Fiscal Year 2020</i></b>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

# ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

Millikin University Supplier Diversity Narrative  
Fiscal Year 2020  
November 5, 2020  
Ruby James  
217-424-5071

Millikin University is committed to using local vendors whenever possible to promote the local economy. Certainly, all vendors are welcome to send solicitation materials to the University to be reviewed when certain needs arise. While the University does not have a supplier diversity program, the University is supportive of using Minority, Women, and Veteran Business Enterprise organizations whenever feasible. Millikin does not utilize a limited list of state certifications in this process. The University continually reviews vendors that are used at the University based on qualifications and pricing so that vendors would have an opportunity to be selected if qualified and are competitively priced.

Being located in central Illinois, it is more challenging to utilize diversity vendors. Millikin University has an open bidding process whereby construction contracts are publicized and bids are accepted from those who submit bids and analyzed for qualifications and competitive pricing by project. Everyone is welcome to submit bidding, and we cannot choose who will submit bids. With resources being limited as they are, the University must choose vendors that have the most competitive pricing in order for us to meet our budget and limited resources.

This may then explain the lower results in dollar amounts for diversity vendors used by Millikin University. For instance, for Dunker Electric Supply Inc. and Kurent Safety, Inc., we only have limited supplies we use at these vendors. Watts Copy Systems Inc. supplies our full services of copier needs. Resource One of Illinois Ltd. is one of our main furniture suppliers, but we do not have a large budget for furniture purchases. For the current fiscal year we spent more than double our normal furniture purchases because we built a new academic building. In next fiscal year we do not plan to spend that much in furniture. Midwest Mailing & Shipping Systems, Inc. handles our specialized shipping orders. We do utilize these vendors as much as we feasibly can since they are located in our region and represent our commitment to diversity.

During this fiscal year, we were able to increase our furniture purchases since we will be brought online our Center for Theatre and Dance. We had a significant amount of furniture that was purchased for the new building. We utilized Resource One of Illinois Ltd. because they had competitive pricing once again and we selected them as our furniture supplier in a competitive bidding process.

In the future we will continue to review the listing of Illinois State approved diversity vendors and make efforts to include Minority, Women, and Veteran Business Enterprise organizations in our procurement processes. We will also strive to set goals for spending to include these organizations.

## ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing [BEP.CMS@illinois.gov](mailto:BEP.CMS@illinois.gov) ATTN: Harry Reinhard.

Institution Name: NORTH CENTRAL COLLEGE  
Institution Address: 30 NORTH BRAINARD  
City: NAPERVILLE State: IL Zip: 60540

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: MARYELLEN SKERIK  
Address: 30 NORTH BRAINARD  
City: NAPERVILLE State: IL Zip: 60540  
Phone Number: 630 637-5678 Email: MJSKERIK@NOCTRL.EDU

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- |          |           |
|----------|-----------|
| 1. _____ | 2. _____  |
| 3. _____ | 4. _____  |
| 5. _____ | 6. _____  |
| 7. _____ | 8. _____  |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2020.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: 30,442,041

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
<b>Total Spend with M/W/VBEs:</b>				\$1,339,170	4.6%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
<b>Code/Description 1:</b>	Cleaning Services				2%
<b>Code/Description 2:</b>	Construction				1%
<b>Code/Description 3:</b>	Marketing				1%
<b>Code/Description 4:</b>	Merchandise				.3%
<b>Code/Description 5:</b>	Lighting				.1%
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.





## ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing [BEP.CMS@illinois.gov](mailto:BEP.CMS@illinois.gov) ATTN: Patricia Boscan.

Institution Name: The School of the Art Institute of Chicago  
Institution Address: 112 S Michigan  
City: Chicago State: IL Zip: 60603

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Jennifer Gonzalez-Feulner  
Address: 116 S Michigan  
City: Chicago State: IL Zip: 60603  
Phone Number: 312-927-0700 Email: JFeulner@artic.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- |   |   |
|---|---|
| 1. <u>All local, state, and federal government certifications</u> | 2. <u>Chicago Minority Supplier Development Council</u> |
| 3. <u>Women Business Development Center</u>                       | 4. _____  |
| 5. _____  | 6. _____  |
| 7. _____  | 8. _____  |
| 9. _____  | 10. _____   |

This report covers (please select): ☒ fiscal year ☐ calendar year 20\_\_\_\_.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$62,884,619.75

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
<b>Total Spend with M/W/VBEs:</b>		\$6,288,461	10%	\$4,861,357	7.73 %
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
<b>Code/Description 1:</b>		Food Service	\$1,976,900		
<b>Code/Description 2:</b>		Marketing Services	\$541,911		
<b>Code/Description 3:</b>		Construction Management	\$492,244		
<b>Code/Description 4:</b>		Information Technology	\$300,270		
<b>Code/Description 5:</b>		Professional Services	\$144,670		
<b><i>Please report actual spend for Fiscal Year 2020</i></b>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

The School of the Art Institute of Chicago recognizes the value diversity brings to our employees and our community. As such, we are committed to assuring an inclusive supplier base, developing mutually beneficial relationships with minority-owned, woman-owned, disadvantaged, and local business enterprises, and creating connections that strengthen our community. Supplier diversity is an essential element of our procurement program and we are committed to maximizing opportunities for such businesses.

The School of the Art Institute of Chicago is committed to building a robust supplier diversity program. The Procurement and Contracts team promotes diversification of our vendor base and ensures diverse suppliers have an equal opportunity in our procurement process via the following avenues:

- Training and Education — ensuring that staff in decision-making positions throughout our organization understand supplier diversity principles and commitment;
- External Outreach Activities — seeking diverse suppliers through active involvement with small business and minority development organizations and participation in various trade shows and procurement events;
- Encouraging our vendors (Tier 1 suppliers) to source portions of projects, goods, or services from diverse suppliers (Tier 2 suppliers).
- Identifying high probability sourcing opportunities and prequalifying diverse businesses for inclusion in the bid process.

- Developing partnerships with diverse suppliers that result in lasting business relationships.

The supplier diversity program aims to achieve diversity goals while enabling the growth of diverse businesses' in our communities. Our Procurement and Contracts teamwork with all departments to ensure that diverse suppliers are a priority throughout the institution.



## ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing [BEP.CMS@illinois.gov](mailto:BEP.CMS@illinois.gov) ATTN: Patricia Boscan.

Institution Name: Trinity College of Nursing & Health Sciences  
Institution Address: 2122 25th Avenue  
City: Rock Island State: IL Zip: 61201

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Unity Point Health - Trinity  
Address: 2122 25th Avenue  
City: Rock Island State: IL Zip: 61201  
Phone Number: 309-779-7700 Email: \_\_\_\_\_

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- |          |           |
|----------|-----------|
| 1. _____ | 2. _____  |
| 3. _____ | 4. _____  |
| 5. _____ | 6. _____  |
| 7. _____ | 8. _____  |
| 9. _____ | 10. _____ |

This report covers (please select): ☐ fiscal year ☒ calendar year 2020.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \_\_\_\_\_

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.				
<b>Total Spend with M/W/VBEs:</b>	0	0	0	0
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.				
<b>Code/Description 1:</b>				
<b>Code/Description 2:</b>				
<b>Code/Description 3:</b>				
<b>Code/Description 4:</b>				
<b>Code/Description 5:</b>				
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

All purchasing for Trinity college is done by Unity Point Health- Trinity corporate.