



Illinois Commission on Equity and Inclusion

Nina M. Harris, Chairperson
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July 1st, 2026

To: Purchasing Entity Procurement Staff
State Purchasing Officers

Cc: Business Enterprise Program Staff
Business Enterprise Council for Minorities, Women, and Persons with Disabilities

From: Commission on Equity and Inclusion

Re: Fiscal Year 2026 Business Enterprise Program Annual BEP Expenditure Report, Service Category Report, and Narrative

The Business Enterprise Program for Minorities, Women, and Persons with Disabilities Act (BEP Act) requires the Business Enterprise Council for Minorities, Women, and Persons with Disabilities (BEP Council) to file an Annual Expenditure and Service Category Report with the Governor's Office and the General Assembly. The Annual Expenditure Report details achievement levels by each Illinois purchasing entity (agency, public universities, and community colleges) toward the 30% aspirational BEP goal in the BEP Act, and 20% goal on construction contracting. The Service Category Report referenced in the BEP Act identifies professional services contracts in accounting, architecture and engineering, information technology, insurance, investment, and legal services with service firms owned by minorities, women, and persons with disabilities, including BEP-certified firms.

The attached reporting templates and instructions will assist you in completing the Annual BEP Expenditure and Service Category Reports. These reports also allow for an internal assessment of your efforts to meet the supplier diversity goals denoted in the BEP Act and for the development of a plan to increase the diversity of the vendors engaged in contracts with your purchasing entity, focusing on the most underrepresented in contract awards.

Fiscal Year 2026 Annual BEP Expenditure and Service Category Reports will be used to develop the BEP Council's Annual Expenditure Report, which will be published on CEI's website and submitted to the Governor's Office, and General Assembly.

Signed and completed reports and narratives must be submitted to the Commission on Equity and Inclusion (CEI) by **September 30, 2026**.

If you have any questions, please contact CEI's Compliance unit at CEI.BEP.Compliance@illinois.gov.