



Illinois Commission on Equity and Inclusion

Nina Harris, Chairperson
Alexandria Wilson, Executive Director
115 S. LaSalle Street, Suite 4N
Chicago, IL 60603

APPROVED JAN 20 2026

NOTICE

Business Enterprise Council for Minorities, Females and Persons with Disabilities

COMPLIANCE SUBCOMMITTEE MEETING

November 18, 2025

1:30 pm – 3:30 pm

Location: State of Illinois Building, 115 S. LaSalle St., 4th Fl., Lincoln Park Conference Room,
Chicago, IL 60603

524 S 2nd St, CEI Executive Conference Room, Springfield, IL 62701

Virtual: Webex Meeting

MINUTES

I. Call to Order

- Chair Andrew Johnson called the meeting to order at 1:35 p.m.
 - In accordance with the Illinois Open Meetings Act, 5 ILCS 120/1 et seq., the Commission provided telephonic and video access to the meeting so that members of the public can monitor the meeting and had updated its website to keep the public fully apprised of the Commission activities relating to virtual participation.
- Roll Call of Subcommittee Members**
 - Roll call was conducted by CEI Deputy Director, Jacob Perez.
 - Quorum was achieved when Dr. Olivier Kamanzi joined later in the meeting as a result the Subcommittee made decisions by consensus (not formal motions).

BEP Council				
ATTENDANCE ROSTER: COUNCIL MEMBERS				
Members	Present			Absent
	In person Chicago	In person Springfield	via WebEx	
Alan Brazil				X
Andrew Johnson	X			
Caronina Grimble	X			
Arielle Johnson	X			
Aundra Williams		X		
Dr. Olivier Kamanzi	X			
Crystal Young	X			



Illinois Commission on Equity and Inclusion

Nina Harris, Chairperson
 Alexandria Wilson, Executive Director
 115 S. LaSalle Street, Suite 4N
 Chicago, IL 60603

BEP Council				
ATTENDANCE ROSTER: Agency Representatives				
Agency	Representative	Present		
		In person – Chicago	In person – Springfield	via WebEx
Illinois Commission on Equity and Inclusion	Alexandria Wilson			X
	Jacob Perez	X		
	Harry Reinhard			X
	Hilaree Butler			X
	Angela Phillips	X		

II. Approval of Minutes (Sept 19, 2025)

- Approval of meeting minutes for September 19th was tabled due to lack of quorum at the start.

III. Ongoing Business

A. FY25 Class Exemption Requests (Action). Presented by Harry Reinhard

- Matthew Buchanan, representing the Illinois State Police (ISP) appeared virtually.
- Harry recapped the final review of the FY25 Class Exemptions. There are 70 class exemption requests to review, and the decisions will be presented to the Full Council at next full Council meeting.
- Harry noted that future exemptions starting Jan 5th will be voted on before the actual procurement happens and it won't be under the influence of expenditure accounts of the CPO's office.
- Matthew Buchanan representing ISP was asked to come before the Subcommittee to explain exemption requests.
- Chair Andrew Johnson raised the subcommittee's concerns about 100% exemption requests in categories where BEP vendors are known to exist.
- Buchanan explained the data was based on FY23 expenditures due to the timing of the report (submitted Dec 2023). We then projected those same expenditures to 2025. We are applying a historical explanation to those expenditures.
- Subcommittee requested ISP revisit and revise exemption percentages, especially where BEP vendors are likely available.
- ISP agreed to submit revised justifications within a week before December 16th.
- Subcommittee will review revisions before the December 16 full Council meeting.
- Three remaining exemptions (highlighted in yellow) will also be addressed in the revised submission.

In accordance with the Illinois Open Meetings Act (5 ILCS 120) and the Freedom of Information Act (5 ILCS 140) the above meeting is open to the public.



Illinois Commission on Equity and Inclusion

Nina Harris, Chairperson
 Alexandria Wilson, Executive Director
 115 S. LaSalle Street, Suite 4N
 Chicago, IL 60603

- xi. Subcommittee agreed that all other FY25 class exemptions (excluding ISP) will move forward for vote at the December 16 full BEP Council meeting.

Committee Decision

- xii. The Subcommittee reached consensus to request ISP to revise and resubmit justifications before the December 16, 2025, full Council meeting.

B. FY26 Compliance Plan Submissions

- i. All FY26 compliance plans have been submitted.
- ii. Members were encouraged to begin reviewing plans in the shared folders.
- iii. Comments should be added where clarification is needed.
- iv. Deadline for review: Before the next subcommittee meeting in January 2026.
- v. Discussion included the need for consistent evaluation standards and clearer expectations for agency responses.

Committee Decision

- vi. Members agreed that FY26 compliance plan reviews would continue through the next subcommittee meeting in January 2026.

C. BEP 20/20 Report – Harry Reinhard, BEP Compliance Manager

- i. No new awards over \$20M with less than a 20% goal since the last meeting.
- ii. Members were asked to review the list of solicitations and flag any needing further agency explanation.

D. BEP Individual Contract Exemption Report – Harry Reinhard, BEP Compliance Manager

- i. Individual Contract Exemptions: Mostly from CPO General Services; documentation reviewed.
- ii. Class Exemptions: Summary of decisions to be included in the next council report.
- iii. A question was raised about the Department of Corrections' video surveillance system; follow-up documentation will be provided

E. BEP Goal Waiver Report – Harry Reinhard, BEP Compliance Manager

- i. Waiver Report: 45 waivers submitted in 2025; only 3 approved.

F. BEP Compliance Unit Report – Jacob Perez, CEI Deputy Director

- i. A training video on the 2026 class exemption process is being developed and will be posted on the CEI website once approved.
- ii. FY25 annual expenditure and service category reports were due this month; approximately 84% had been received.
- iii. New compliance team members are in training: Starla Thompson and Atiyanna Jackson.

In accordance with the Illinois Open Meetings Act (5 ILCS 120) and the Freedom of Information Act (5 ILCS 140) the above meeting is open to the public.

**Illinois Commission on Equity and Inclusion**

Nina Harris, Chairperson
Alexandria Wilson, Executive Director
115 S. LaSalle Street, Suite 4N
Chicago, IL 60603

- iv. Compliance officer Sarah Jardine completed probation and is now a full-time certified state employee.

IV. Public Comment

- None.

V. Adjournment

- A motion to adjourn was moved by Member Arielle Johnson and seconded by Member Olivier Kamanzi. The motion carried by vote. Meeting adjourned at 1:43 p.m.

In accordance with the Illinois Open Meetings Act (5 ILCS 120) and the Freedom of Information Act (5 ILCS 140) the above meeting is open to the public.