



## **Illinois Commission on Equity and Inclusion**

Nina Harris, Chairperson  
Alexandria Wilson, Executive Director  
115 S. LaSalle Street, Suite 4N  
Chicago, IL 60603

**APPROVED JAN 15 2025**

### **NOTICE**

**State of Illinois Commission on Equity and Inclusion  
CEI MONTHLY MEETING OF THE COMMISSION  
Wednesday, December 11, 2024**

**1:30 PM**

**Location: Michael Bilandic Building, 160 N. LaSalle St., Room N505, Chicago, IL 60603**

**Location: Lincoln Towers, 524 S. Second St., Ste. 502, Springfield, IL 62701**

**WebEx**

### **MINUTES**

#### **1. Call to Order**

- Chair Harris called the meeting to order at 1:33 p.m.
- In accordance with the Illinois Open Meetings Act, 5 ILCS 120/1 et seq., the Commission provided telephonic and video access to the meeting so that members of the public can monitor the meeting and has updated its website to keep the public fully apprised of the Commission activities relating to virtual participation.
- Chair Harris conducted roll call of the Commissioners.
  - i. Commissioner attending in person at a State facility:
    - 1. Chair Nina Harris
    - 2. Commissioner Van Austin
    - 3. Commissioner Bruce Montgomery
    - 4. Commissioner Ennedy Rivera
    - 5. Commissioner Richard Costes
  - ii. Commissioners attending remotely / virtually:
    - 1. Commissioner Ben Salentine
    - 2. Commissioner Ovelia Smith-Barton
  - iii. Commissioner Costes moved to approve the remote participation of Commissioner Salentine and Commissioner Smith-Barton, seconded by Commissioner Austin. Motion passed by vote.
  - iv. A quorum of the public body was present.

#### **2. Minutes: November 13, 2024 (Action)**

- Commissioner Costes noted that his participation for the November 13, 2024 meeting should be changed to virtual/remote.

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- CEI Leadership was also present at the CMS Interagency Executive Roundtable.
  - CEI administration continues to meet with an assist legislative affairs and governance team in the evaluation of proposed and current legislation, so they have a full understanding of its impact on operations and programming.
- Updates to the CEI Website
  - The 2025 CEI Commission meeting schedule has been posted to the website. The upcoming dates can be found by selecting the public meeting tab.
- Statutorily mandated reports
  - CEI received the FY24 SDVOSB and VOSB reports from each of the states four CPO's. VBP staff will utilizing this data to draft a comprehensive summary for the annual SDVOSB & VOSP report due March 1, 2025.
  - Compliance unit continues to collect outstanding 2024 Business Enterprise Program Annual Expenditure and Service Category reporting templates from Agencies, Community Colleges and Public Institutions of Higher Education. This information is the essential for determining BEP Achievement for the year.
- C. **Financial and Human Capital Report – Tracey Kenney, Chief Finance and Human Capital Officer**
  - Staffing:
    - CEI will be conducting interviews for an additional Certification Analyst November 13 through 15. There are 8 candidates.
    - CEI is working with CMS to post for an additional Compliance Analyst as soon as practical.
    - CEI operational personnel are taking two customer service modules available from the State's repository of OneNet coursework as professional continuing education. CEI's continuing goal is for our personnel to operate with excellence as we serve our stakeholders.
  - Finance:
    - FY2026 budget planning has begun! CEI's fiscal department has submitted our preliminary budget to GOMB and is awaiting the ISL documents from the General Assembly to complete in timing for Governor Pritzker's budget address in mid-February 2025.



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- Mentor Protégé Program:
  - a. Implementation of the program's project plan has commenced.
  - b. Leadership review of: MPP SOP, Program Guide, Applications
  - c. Preparing to operate independent of VIVA until we deem VIVA has the capacity to build out another module.
  - d. Continuing to track Interest in the program via the MPP Interest form.

**5. Ongoing Business**

**A. Family Commissions Update – Commissioner Ennedy Rivera**

- i. Commissioner Rivera highlighted the work of the Illinois African American Family Commission and the Illinois Latino Family Commission and the importance of collaborating with State agencies to increase equity and inclusion.

**6. Public Comment**

- None

**7. Adjournment (*Action*)**

- Commissioner Salentine moved to adjourn. Commissioner Austin seconded. Motion passed by vote.
- Meeting adjourned by Chair Harris at 2:18 p.m.

